DIRECTORY

Step by step instructions for ADG Members

Before you start, please make sure that you are a current ADG member. To ensure that you are easy to find in the searchable directory you will need to update your profile and privacy details. Please follow these 8 steps:

STEP 1: Go to the 'Members Hub' page on the ADG website: https:// adg.org.au



STEP 2: Login with your email and password.



STEP 3: Click 'View Profile'.



STEP 4: Click on 'Edit Profile'



STEP 5: Fill out as many sections as you can in your profile. Including photo & bio. Please make sure your photo dimensions are 110 x 110. Don't forget to click 'Save' after you have filled out your information.

My profile		
Save Cancel		
Profile Privacy Email subscript	ions	
		* Mandatory fields
ADG Membership Number	58096550 This field is generated automatically and cannot be changed	
First name	ADG	
Last name	Admin	
Email	admin@adg.org.au	
Old ID		
Salutation		
	(Example: Mr, Ms, Dr, Prof etc)	
Pronouns	Preferred pronouns (example: He/Him. She/Her. They/Them. Xe/Xem etc)	
Photo	Remove / change	

STEP 6: Next click on **'Privacy'** and then click **'Edit Profile'**.

STEP 7: Make sure that the **'Show Profile to others'** box is checked.

STEP 8: You will notice that most of your details are set to 'No Access' (private) by default. Please select the radio buttons under the column **'Anybody'** for details you would like to make public and searchable in the directory.

Please ensure that your phone number, email, address, ADG membership number, ADG membership level and any other information you do not want to share publicly, remain private 'No access'. This screenshot is a good reference for what information to make public.

Make sure that the 'Send message form' is set to 'Anybody' if you would like people to be able to email you via your ADG profile page.

Then click 'Save'.

Congratulations - you have completed the process to join The Directory!

ofile access			
Show profile to others			
ow details			
member directories forum and			
g posts			
	Anybody	Stembers 8	X No access
Member photo albums	0	0	۲
Send message form		0	0
Membership level	0	0	۲
ADG Membership Number	0	0	۲
First name		<u> </u>	0
Last name	۲	0	0
Email 🔒	0	0	۲
Old ID 🧰	0	 o 	۲
Salutation	0	0	۲
Pronouns	۲	0	0
Photo	۲	<u>}</u> 0	0
Company	0	<u> </u>	۲
Agent	0	0	۲
Address	0	<u> </u>	۲
Suburt	0	0	۲
Postcode	۲	0	0
STATE (example: NSW, VI QLD, TAS, ACT, NT, SA, WA	۲	o	0
Country	0	<u> </u>	۲
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Home Phon	0	0	۲
Mobile Phon	0	2. о	۲
CV: current CV required f	0	0	۲
REDITS: (TWO screen cred)	0	0	۲
CREEN-TIME: You confirm the you have at least 20 mile screen-time credited as directoi.	0	o	۲
EFEREE: Please provide conta details of one referee who is screen industry practitioner	0	o	۲
Short Blo	۲	0	0
Showree	۲	<u> </u>	0
Website	۲	0	0
IMDB Link	۲	0	0
Linkedin	۲	0	0
Instagram	۲	0	0
ASDACS Member	0	<u> </u>	۲
ROLE:	۲	5 O	0
SPECIALISATION:	۲	<u> </u>	0
AREAS OF EXPERIENCE:	۲	0	0
GENRE:	۲	<u> </u>	0
CULTURAL BACKGROUND:	۲	<u> </u>	0
LANGUAGE SKILLS:	۲	0	0
LOCATION:		0	0
EXPERIENCE LEVEL:		0	0
ATTACHMENT:		0	0
MORE DETAILS		0	0
		_	-

You can check how your profile will appear to the public by clicking 'My directory profile'.

Australian Directors' Guild									
номе	ABOUT	JOIN	PROGRAMS	EVENTS	AWARDS	DIRECTORY	MEMBERS HUB	CONTACT	
HOME	 My profile 								
Му р	orofile								
Edit p	orofile My di	rectory prof	lle						
Profile	Privacy Ema	li și ficere și	ons Member ph	oto albums M	ly event registra	itions Invoices an	d payments		
	Membership details								
	Membe	rship card		ADG	Admin				



This is how your profile will appear in the directory. People will be able to click your name and access your profile. Only the information set to 'Anybody' by you will be visible to the public. All Australian locations, cher, USA Liny, Christie Borham, Carg Hohm Casar, Damin Family, Christie Casar, Damin Hendrin, Carg Hohm Casar, Damin Hastralian locations Hastralian locations All Australian locations NoW

People will be able to send you messages via the **'Send Message'** button on your public profile.

> e Films, https://vimeo.com/showcase/brucehuntreel nr, Sci-Fi, https://www.imdb.com/name/nm0402365/

¹⁵ https://www.christineluby.film/work es Imdb.me/christineluby antic https://www.instagram.com/christineluby/?hl= / Tween

https://youtu.be/t_IUQMpZIPE https://www.imdb.com/name/nm1 ref_=tt_ov_dr @craigboreham

> www.damiencassar.com.au https://www.imdb.com/name/nm2442610/ https://www.instagram.com/damiencassardired

https://www.youtube.com/watch?v=z?ymhRx

nttps://www.imdb.com/name/nm12166/2/? ref_=fn_al_nm_1

If you have any questions or suggestions please email Ana Tiwary at <u>ana.tiwary@adg.org.au</u>.

Please note that Ana works with the ADG only 2 days a week (Tues/Thurs).